

# Northwoods Air

## Aircraft Rental Agreement

The following rules and regulations pertain to operations of aircraft owned and operated by Northwoods Air LLC and its affiliates. "Aircraft" in this agreement applies to N6955X, N2999L, or N3503J. "Instructor" in this agreement applies to any authorized pilot holding a minimum rating of Certified Flight Instructor in accordance with FAA regulations, and approved by Northwoods Air LLC.

- **Regulations**

All renters of aircraft agree to abide by all Federal Aviation Regulations, and to remain proficient and current in all aircraft which they are qualified to rent.

### **Aircraft Checkout**

Each renter must complete a check ride in each make and model of the aircraft flown, provided by an approved Northwoods Air LLC instructor. The renter must also meet the minimum qualifications for the aircraft flown. The completion of this checkout will be indicated by entries made by the instructor in the renter's logbook. All renters must email a copy of their flight certifications, driver's license, and passport (if held) to Northwoods Air LLC management at [flynorthwoodsair@gmail.com](mailto:flynorthwoodsair@gmail.com) prior to renting an aircraft.

*N2999L will be available on a case by case basis only for the purpose of dual complex aircraft training and training for the commercial certificate. No solo rental will be permitted.*

- **Responsibility**

All renter pilots are advised to obtain renter insurance through a reputable company. Should any aircraft damage occur as the result of its use by the renter the renter will be liable for the repairs of the damage. There shall be no exceptions made to this renter responsibility. Renter pilot may also be responsible for loss of use of the aircraft. In the event that our insurance does not cover aircraft damage, the renter will be required to cover cost of damages.

- **Minimum Hours**

No renter pilot may book an aircraft for a period longer than eight hours without agreeing to pay for a minimum of two hours per day rental on weekdays or three hours per day on weekends or holidays, to ensure the aircraft is being utilized if it is not available for rent by other pilots. Exceptions may be made with written approval by Northwoods Air LLC. Northwoods Air LLC will try to accommodate your needs while being fair to all renters.

- **Flight Conditions**

IFR Flights: Unless the renter pilot completes an Instrument Proficiency Check with an approved instructor, the renter may schedule for VFR flights only. The exceptions to this policy are ATP rated pilots and those completing dual instrument training with an approved instructor. Students of Northwoods Air LLC who have been given instrument instruction as part of their training and now hold a Private Pilot's license with Instrument Airplane Privileges may also schedule aircraft for IFR flight. All IFR rental flight requires prior approval from Northwoods Air LLC.

**Mountain Flights:** Mountain flight is prohibited unless a renter pilot has completed a mountain flight training program .

**Aerobatics:** Aerobatics, including spins, are prohibited in Northwoods Air aircraft, unless under the direct supervision of a flight instructor, in accordance with aircraft limitations, and only for flight training purposes.

### **Aircraft Care**

Renter pilots agree to maintain engine oil levels as prescribed by the manufacture and to return the aircraft in clean condition. If, as the result of the renter's usage, the aircraft interior becomes soiled or damaged in any way, it will be the renter's responsibility to pay for the required cleaning and/or repairs. Renter agrees to always tie the aircraft down securely, or place aircraft in proper storage. Renter also agrees to fill out the flight log sheet neatly and accurately, thereby avoiding incorrect charges.

- **Squawks**

Renter pilots shall report any damage or problems with the aircraft observed during the preflight, so as not to be held liable for the problem. Discrepancies occurring during the flight shall be reported to Northwoods Air LLC, Cody Anderson (207) 299-2494, after each flight and written in the appropriate section on the forms provided. Pilots will be responsible for any damage previously done to the aircraft if they do not report said damage to Northwoods Air LLC before they fly. Any damage incurred whether minor or substantial should be reported immediately to Northwoods Air LLC personnel.

- **Approved Airports**

The renter agrees to land only at paved, public airports except in the event of an emergency. Exceptions may be made by written agreement with Northwoods Air LLC.

- **Off-field Maintenance and Expenses**

In the event of aircraft maintenance being required while at an airport other than BGR, 2B7, FVE or CAR, the renter pilot agrees not to tamper with any part of the aircraft, and to contact Northwoods Air LLC management for further instructions. Off field fuel and oil will be reimbursed upon presentation of receipt, by a business check. There will be no reimbursement for tie down or hangar expense away from the aircraft's designated base. Receipts must be left in the flight log kit envelope.

- **Rental Time**

Rental charges will ordinarily be based upon the Hobbs meter indicated times. If the next number is visible in the Hobbs meter window, that number will be used. If the Hobbs meter is inoperative, use tach time multiplied by 1.2 for local flights or 1.1 for cross-country flights

- **Schedule Cancellations**

Scheduling problems are inevitable. In the event a cancellation is necessary by the rental pilot or Northwoods Air LLC, prompt notification of all involved parties is required. Please cancel at least 2 hours prior to planned flight time. Failure to cancel a booking that causes disruption of other operations of the aircraft may result in a fee of \$25 per scheduled booking. Exceptions will be made for emergencies, extreme weather, or circumstances beyond the control of renter or Northwoods Air LLC.

- **After-Hours Flights**

Renters should arrange to pick up keys at designated pickup locations (contact a Northwoods Air instructor or manager for detailed information for the aircraft you plan to fly.) Renters are responsible for signing out the keys and returning the keys using the key track log. There will be a \$10 charge for lost keys.

- **Student Pilot Rules**

Student pilots may only fly under the direct supervision of a CFI present at the airport, with exceptions for students who are conducting approved cross country flights. Student pilots must file an FAA flight plan for each leg of solo cross-country flights, and email all flight plans to [flynorthwoodsair@gmail.com](mailto:flynorthwoodsair@gmail.com) prior to departure.

- **Rental by Flight Instructors**

CFIs acknowledge that rental of aircraft is for personal use only, except when authorized as an instructor for Northwoods Air LLC. Commercial flight or instruction outside of Northwoods Air LLC operational purposes is not permitted.

- **Financial Responsibility**

The renter/student agrees to maintain a zero account balance or a positive balance with Northwoods Air LLC. Block accounts are initiated by depositing a minimum of \$500 and maintained by adding \$500 once the account balance nears zero.

Block accounts are non-refundable.

Pilots flying without a block account are charged an additional \$10 per hour flight time. Aircraft rental, flight instruction, supplies and other goods and services offered by Northwoods Air LLC are to be paid for at the time of the transaction. If a negative account balance is not paid off in full within 30 days, a finance charge of 5% will be applied to the customer's account, per month.

Please contact us at any time if there are any issues with financing flight training, and we will be happy to work with you.

Thank you for flying with Northwoods Air LLC!

Renter: \_\_\_\_\_ Cert (if held): \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_